

MARLBOROUGH COLLEGE

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# *Graduate Assistant*

Michaelmas 2024

# A WORD FROM THE MASTER



I am delighted that you are interested in joining Marlborough College, a flourishing, world class co-educational boarding school, as part of our well-established Graduate Assistant programme.

With an ambitious and talented staff body, and bright and able pupils, you will be part of a team which will work to pass on to Marlburians the drive and the aspiration to be the very best that they can be. With an abundance of opportunities to contribute to the , co-curricular, pastoral, outreach and spiritual life of the College, this will present the ideal opportunity for those seeking to learn new skills and to enjoy all that one of the top schools in the UK offers.

Louise Moelwyn-Hughes

*Master*







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02

A WELCOME FROM THE  
MASTER

---

04

ABOUT THE  
COLLEGE

---

05

ABOUT THE ROLE

---

06

JOB DESCRIPTION

---

07

REMUNERATION AND  
BENEFITS

---

07

HOW TO APPLY

---

# ABOUT THE COLLEGE

Founded in 1843, Marlborough College offers boys and girls between the ages of 13 and 18 a contemporary education within a warm, inclusive and spiritual environment.

Situated at the western end of the Wiltshire market town of Marlborough, the College occupies 200 acres of beautiful and significant landscape.

The Marlborough Mound, a Neolithic Monument dating back to 2,400 BC, lies at the heart of an historic campus, which blends stunning architecture with inspirational facilities.

Marlborough is the UK's largest co-educational full boarding school and draws pupils from across the UK and the world. The community comprises 1,011 pupils (almost all of whom are full boarders), 140 teaching staff, and over 400 non-teaching staff.

Our 16 boarding houses are at the heart of daily life for Marlburians. While each has its own distinctive culture and traditions, they share in a commitment to the promotion of the College's key values.

Sport enjoys purpose built facilities, with grass pitches for the field sports enjoying an extraordinary setting above the town. There are two floodlit all-weather astroturf pitches for hockey and tennis (12 courts) and further hard court areas for netball (10 courts) and tennis (12 courts). An all-weather, porous rubber, athletics track, is fully equipped to international standards.

The College has an excellent sports hall complex and gymnasium. There are indoor cricket nets and facilities for a range of sports including indoor tennis, netball, basketball, volleyball and badminton. Indoor facilities also include 2 rackets courts, 5 squash courts and 6 fives courts.

A state of the art, 25 metre, competition, indoor swimming pool has 8 lanes and an adjustable floor, making it equally ideal for squad training, water polo, sub aqua, canoeing or recreational swimming.





## ABOUT THE ROLE

This post will offer an exciting opportunity to recent graduates who have an interest in a career in sports coaching, teaching, or other roles involving working with young people. The post is initially for one year, though further employment could result for the right candidate. A number of previous Graduate Assistants have gone on to secure further roles at the College, for example as a Resident House Tutor or permanent member of our coaching team.

Marlborough has an exceptionally broad co-curricular offering, and you will be expected to make a significant contribution, according to your skills. Each term, boys and girls are involved in a main sport, which is complemented by a wide range of other sporting, cultural and intellectual pursuits. Graduate Assistants perform an important role in ensuring that pupils are fully engaged in their sporting activities and are receiving high-quality coaching to facilitate their progress.

You will become a tutor attached to one of our 16 boarding houses, each with its own distinct identity. In this role, you will take on a small group of pupils as their academic tutor and take responsibility for their academic guidance, working closely with the Housemaster/Housemistress and House tutor team. This role will include at least one evening on duty in the boarding house, working from 7.30 - 11pm.



# JOB DESCRIPTION

The Graduate Assistant role provides essential support to pupils and staff, particularly in respect of co-curricular activities.

This post comes with a wide brief and support will be offered throughout to ensure that you can make the most of the outstanding opportunity it offers.

This list is not exhaustive and the precise details will be agreed with the successful candidates.

## CO-CURRICULAR

- You will contribute to the coaching of one of the major sports each term, including leading teams and coaching activities in weekly games sessions.
- You will lead teams in home and away fixtures, including Saturdays.
- You will support the work of the ESS department and Strength & Conditioning team
- You will assist with the annual Year 9 residential week in Wales

**Reporting** to the Director of Sport, and Deputy Head (Co-curriculum & Outreach).

It is the responsibility of all staff to share in the duty of care to “safeguard and promote the welfare” of College pupils.

## PASTORAL/ ACADEMIC

- You will be attached to one of the sixteen boarding houses.
- You will be assigned a small group of tutees and will act as their academic tutor, an important role which involves monitoring academic progress, communication with parents and working closely with the Housemaster/ Housemistress.
- Working with another experienced beak, you will have at least one duty night in a boarding house, from 7.30-11pm.
- You will support the weekend programme of the boarding house and school, including trips, visits and inter-house sport.

## SAFEGUARDING

- You will have a full knowledge and understanding of the College’s Safeguarding and Child Protection Procedures.
- You will be responsible for safeguarding the welfare of College pupils in the roles outlined above and raise concerns as required.
- You will undertake necessary Safeguarding training and other key training required by the College.

# REMUNERATION AND BENEFITS

This post commences on 1st September 2024 and is fixed-term for one year in the first instance. It comes with an attractive package of benefits, including;

- A salary of £14,264, per annum, paid monthly
- Accommodation, free of cost including utilities, Meals during term-time
- A Surface Studio to support your teaching
- Free use of the College's substantial facilities, including gym and swimming pool
- A programme of continuous professional development and training



## HOW TO APPLY

Applications must be made using the College's online applications system, which you can find on the College website.

<https://www.marlboroughcollege.org/about/people/vacancies/>

In addition, you should upload an up to date CV and a letter outlining your suitability for the role, addressed to the Master.

We will be reviewing applications as they are received and as such we may appoint to this role before the advertised closing date.

Early applications are therefore strongly encouraged.

## PROCESS FOR SELECTION

The selection process is likely to include:

- An interview with the Director of Sport and Deputy Head - Co-Curriculum & Outreach
- An interview with the Deputy Head - Pastoral and the Director of Safeguarding
- A short coaching session with a group of current pupils, to be briefed in advance

Please contact Rebe Horton, Director of Sport ([rfh@marlboroughcollege.org](mailto:rfh@marlboroughcollege.org)) if you would like to have an informal conversation about the post.

PRISMA INC.



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